



[Redacted]

Tel 01772 [Redacted]
Monday to Friday 08:30 to 17:00

Fax 01772 834699

www.inlandrevenue.gov.uk

Date 21/9/06
Our Ref [Redacted]
Your Ref [Redacted]

Dear Madam

Debt: Corporation Tax, Penalty + Interest £ 7235.76

I called today to collect the above debt or levy distraint on your goods and assets but was unable to make contact with you.

You must pay the full debt now.

If you don't, I will make a further call and if you are not available, I may levy distraint against you in your absence. This action will include costs, which you will have to pay.

In the event of removal and sale of your goods the following applies:

- You will have to pay the removal, storage and appraisal fees. This can add substantially to the total amount due.
- Goods are sold at public auction and the amount received is dependent on bids made. It is possible that insufficient money will be raised to clear the debt.
- If the sale proceeds do not clear the debt, including costs, I will start proceedings in the county court to recover the unpaid amount.

If you believe there are reasons why I should not proceed or you need help and advice, please telephone the above number and ask for the Distraint section quoting the reference number shown.

Interest continues to accrue on amounts paid late, and the amount shown above includes interest due up to today's date.

Yours faithfully

[Redacted Signature]

Revenue Executive

[Redacted]



INVESTOR IN PEOPLE



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