



# Notice of Distress

**Hardman & Associates**  
399 Stockport Road  
Timperley, Altrincham WA15 7UR  
Phone 0161 904 8500 Fax 0161 904 8501

VAT

(Insert relevant tax/duty)

To [redacted]

Registration/Reference Number

A distress warrant was issued by [redacted]

on 21/1/06 (date) for £ 5724.00

[redacted]

Amount Due (as on warrant)

5724.00

Now

5724.00

Costs: Levy

103.24

Possession (one day)

7.00

Total amount if paid today

5834.24

Please do not send any correspondence or payments against this distraint to Southend-on-Sea. Correspondence should be sent to R&C at Liverpool and payments to Revenue & Customs at Liverpool or Hardman & Associates at Altrincham.

I [redacted] (BLOCK LETTERS) have today levied distress at

upon the goods and chattels listed in the inventory (overleaf). Unless the outstanding amount is paid, together with all the costs, charges, expenses and fees of distress, the goods may be sold.

Date 6/2/06 Signed [signature] (Authorised person)

## Payment must be made in Cash or by Banker's Draft to:

H.M. Revenue & Customs, and sent to Hardman & Associates, 399 Stockport Road, Timperley, Altrincham, Cheshire WA15 7UR. (The office is now closed to personal callers) (address)

Any queries regarding this Notice of Distress should be referred to H.M. Revenue & Customs, Liverpool (office), telephone number: 0151 703

## Scale of Distraint Costs

- For levying distress
  - Where the sum demanded and due does not exceed £100 .. £12.50
  - Where the sum demanded and due exceeds £100 .. . . . . 12½% on the first £100  
4% on the next £400  
2½% on the next £1,500  
1% on the next £8,000  
¼% on any additional sum
- For taking possession of distrained goods
  - Where a person is left in physical possession (the person to provide their own board) .. . . . . £4.50 per day
  - Where walking possession is taken .. . . . . £7.00
- For appraisalment  
The reasonable costs of appraisalment.
- For arranging removal and storage  
The reasonable costs of arranging.
- For removing and storing goods  
The reasonable costs of removal and storage.
- For advertising the sale of goods  
The reasonable costs of advertising.
- For selling the distress:
  - sale by auction held at auctioneer's premises 15% of the sum realised.
  - sale by auction held elsewhere 7½% on the sum realised and auctioneer's reasonable costs.
  - sale by other means 7½% on the sum realised and reasonable costs.